

**Officer Response to the recommendations contained within the
_____ Scrutiny Report**

The relevant Head of Service has been requested to comment on each scrutiny recommendation and state whether they SUPPORT the whole recommendation, SUPPORT IN PART the recommendation, NOT SUPPORT the recommendation or the fourth option INVESTIGATE meaning the Head of Service believes further investigation by officers is necessary. Where recommendations are supported in part, not supported or it is believed further investigation is necessary, reasons should be clearly stated.

Recommendation 1 – {State the recommendation}

SUPPORT* / SUPPORT IN PART* / NOT SUPPORT* / INVESTIGATE* (*Delete as appropriate)
{Comments on the recommendation. If recommendation is not supported or it is believed further investigation is required, reasons must be given.}
{State Name and Title of Officer who gave the response above}

Recommendation 2 – {State the recommendation}

SUPPORT* / SUPPORT IN PART* / NOT SUPPORT* / INVESTIGATE* (*Delete as appropriate)
{Comments on the recommendation. If recommendation is not supported or it is believed further investigation is required, reasons must be given.}
{State Name and Title of Officer who gave the response above}

- Continue until comments have been made for all recommendations -